

A DETROIT PUBLIC SCHOOL

APPLICATION PROCESSING GUIDELINES



Applications are accepted anytime during the school year. Priority processing is given to applications that are processed before the end of the school year in June.

ADMISSIONS CRITERIA

Students seeking admission to DSA must meet the following criteria:

- ✓ minimum criteria of 2.5 grade point average (G.P.A.) in core academic subjects
- ✓ have good attendance record
- ✓ have interest and/or some skill in one of the performing arts disciplines: art, band, choir, dance, drama, orchestra, and art
- ✓ no serious Student Code of Conduct violations (B or V)

ALL students must submit the following:

- ✓ complete application (attached)
- ✓ official copy of current report card indicating at least a 2.5 G.P.A.
- ✓ 3 letters of recommendation from current or recent teachers (middle school only)
- ✓ 2 letter of recommendation from current or recent teachers (elementary)
- ✓ copy Immunization compliance record, especially Pre-K – 5
- ✓ copy of birth certificate

Once applications are submitted...

- ✓ they are received for completeness according to the above criteria by the Screening Committee.
- ✓ incomplete applications are returned with instructions for completion.
- ✓ students are tested in “Accelerated” Math and Reading to determine their skill level
- ✓ middle school students (6-8 grades) are scheduled for auditions by the performing arts staff.

After testing and auditions, students selected for admission will...

- ✓ be assigned to a homeroom on a first come first served basis Pre-K – Elementary; Middle School (based upon performing arts skill level, beginner, intermediate or advanced).
- ✓ parent(s)/guardian(s) signs and dates.
- ✓ report to class on the first or same day after completion of application process.
- ✓ borderline students, once accepted by the Screening Committee or administration, will be placed on probation until after 1st card marking (attached). If significant improvement is not shown, student will be directed to another school (attached).

Students not selected for admission will...

- ✓ be given a Letter of Regret by the Screening Committee with an explanation. You can apply for next school year.

A DETROIT PUBLIC SCHOOL
AUDITION REQUIREMENTS



Art: Students should present:

1. 3 drawings – No cartoons

Orchestra/Band: Students should be able to play:

1. One (1) prepared piece
2. Scales that they have learned
3. Sight-read

Choir: Students should be able to sing:

1. One (1) prepared song
2. Melodic patterns demonstrated by the teacher
3. Twinkle, Twinkle Little Star & ABC Song
4. "Accompanist may be available to accompany students"

Dance: Students should be able to:

1. Follow the teacher's basic dance movement
2. Prepare a one (1) minute dance

Drama: Students should be able to:

1. Read or perform from memory a monologue
2. Read a script given by the teacher
3. If any drama experience, act out a character that they have played

Required Activities

Students must be able to participate in the following engagements according to their respective performing arts choice:

Art – art exhibits, contests (see class syllabus for detailed information)

Orchestra/Band – concerts, M.S.B.O.A. festivals, other performances (see class syllabus for detailed information)

Choir – concerts, M.S.V.M.A festivals, other performances (see syllabus for detailed information)

Dance – concerts, contest, other performances (see syllabus for detailed information)

Drama – dramatic presentations, contests, other performances (see syllabus for detailed information)

(Questions or additional information requests please call 313 866 2860)

A DETROIT PUBLIC SCHOOL
UNIFORM DRESS CODE Acknowledgement



TOPS – Blouses/Shirts (only DPS logos)

- Color: white, powder or dark blue
- Style: straight collars or button down, turtlenecks or polo, long/short sleeves
- Tops must be tucked inside pants/slacks or skirt at all times.

BOTTOMS – Slacks/Pants (only DPS logos)

- Color: solid navy or black
- Style: pleated or flat front
- Material : cotton, canvas, corduroy, linen, polyester, wool, or fabric blends
- Belts: Black – must be worn at all times

SKIRTS/JUMPERS (only DPS logos)

- Color: solid navy or black
- Style: flat front, or pleated, knee length
- Material : cotton, canvas, corduroy, linen, polyester, wool, or fabric blends

SWEATERS (only DPS logos)

- Color: solid white, navy or black
- Style: turtle neck or polo
- Sweaters with hoods are not permitted

FOOTWEAR (no gym shoes or boots, no designs or logos)

- Color: black
- Style: closed heel and toes shoes, laced or velcro
- Socks/leggings: solid white, navy or black



Parent Initials _____

Student Initials _____

A DETROIT PUBLIC SCHOOL
STUDENT/PARENT PLEDGE Acknowledgement

I am aware that the Detroit School of Arts, East – Ellington Campus has selective admission requirements in which this application does not guarantee acceptance into our program. I am also aware that acceptance requires continuous encouragement and support on the part of parent(s)/guardian(s) to ensure successful academic performance. Therefore, we pledge our support of the following:

My child will...

- *maintain the district policy of 90% attendance (3 tardiness = 1 absence).*
- *maintain a grade point average (GPA) of at least 2.5 and not less than 2 in citizenship.*
- *arrive at 7:30 a.m. and depart at 2:43 p.m., Mon – Thurs; Fridays at 1:43 p.m.*
- *have a study time of 1 to 1 ½ hours on a daily basis.*
- *adhere and comply with best practices as outlined in the Student Code of Conduct and school rules.*
- *maintain and demonstrate appropriate behavior both at home and school at all times.*
- *respect self and all people, school property and the surrounding community.*
- *conform to uniform dress code and Student Creed*

I will...

- *provide additional support at home to increase my child(ren) academic achievement.*
- *volunteer my services at least two hours per month.*
- *support any fund raising efforts.*
- *support the music and art departments by attending student performances.*
- *adhere to the school's one way traffic flow pattern during school hours by driving west on promenade towards Connor.*

I understand that...

- *my child will be placed on probation if (s)he does not meet our DSA program's academic or citizenship requirements as outlined above.*
- *if my child(ren) has/have not yet met the DSA program's academic requirements, will be requested by the Screening Committee and/or Administration to attend their neighborhood school.*
- *violating the Student Code of Conduct is an immediate cause for dismissal after all intervention strategies have been exhausted.*
- *it is mandatory for my child(ren) to attend performances outside of the normal school hours, since it is a major part of the Performing Arts Department's grade curriculum.*

Parent Signature

Date

A DETROIT PUBLIC SCHOOL
STUDENT CREED Acknowledgement



I am Edward "Duke" Ellington school student.

I have great expectations for myself. Within me lies the power to be the best that I can be. I accept this challenge. I shall seek to be upright in character, exemplary in behavior and steadfast in spirit. I am respectful, responsible, and prepared. I shall learn continuously, think creatively, and strive for excellence daily in whatever I do.

I shall be polite and caring towards myself, teachers,
fellow students, and all people.

Above all, I shall be compassionate to the less fortunate
and loyal to my school and nation.

I am capable, able, and willing, and I know that if I stay on the course,
I will be a "DUKE".

Dedicated, Unique, Knowledge and Excellent



student, today, tomorrow and forever!

Parent Initials _____

Student Initials _____



A DETROIT PUBLIC SCHOOL



Edward "Duke" Ellington School of Music and Art

8030 E. Outer Drive * Detroit, MI 48213 * Phone (313) 866-2860 * Fax (313) 866-2866

Yolanda Herbert, Principal



2012 -2013 APPLICATION

for qualified candidates ONLY! * GPA 2.5 or higher * Citizenship 1 - 2 * Attendance 90%

Student Information (please print in blue or black ink)

Office Use Only Date Rec'd

Current GPA: _____

Student ID# _____

Citizenship Grade: 1 2 3

Male or Female (circle one)

Student Last First MI

* Address City State Zip

Current School _____

* Address City State Zip

Parent(s)/Guardian(s) Information

Mother _____

* Address City State Zip

* Home Phone Mobile Phone

Father _____

* Address City State Zip

* Area Code Home Phone Area Code Mobile Phone

How did you hear about our school? (Please check only one)
___ Billboard Ad ___ Radio/TV ___ DPS Website ___ Referred
___ Open House ___ Word of Mouth ___ Other: _____

A DETROIT PUBLIC SCHOOL

Sibling(s) Information



Do you have any *siblings currently enrolled* at our school? Yes or No

If yes, please list name(s) of sibling(s) and grade(s):

Name _____ Grade _____

Name _____ Grade _____

Do you have any *siblings applying for admission* at our school? Yes or No

If yes, please list name(s) of sibling(s) and grade(s):

Name _____ Grade _____

Name _____ Grade _____

----- Middle School Only -----

Please select *one* of the performing arts classes below that you are interested in and plan to audition for.

Art: Audition _____

Have you ever taken an art class? Yes or No

If yes, where and for how long? _____

Dance Audition _____

Have you participated in any formal dance classes? Yes or No

If yes, where and for how long? _____

Drama Audition _____

Have you ever participated in a dramatic play or musical? Yes or No

If yes, where and for how long? _____

Instrumental Music Audition _____

Band _____ Orchestra _____

Have you ever participated in any orchestra/band classes? Yes or No

If yes, where and for how long? _____

Vocal Music Audition _____

Circle the appropriate vocal range: *Soprano* *Alto* *Tenor* *Bass*

Have you ever had any choral experience? Yes or No

If yes, where and for how long? _____

A DETROIT PUBLIC SCHOOL
STUDENT RESIDENCY FORM



School Name: _____

Student's Name: _____ Sex: Male / Female

Birth Date: _____ / _____ / _____ Grade _____ Student ID# _____
* Month Day Year

This questionnaire is intended to address the McKinney-Vento Act 42 U.S.C. 11435 the answers to this residency information help determine the services the student may be eligible to receive (school uniforms, supplies and transportation assistance).

1. Is your current address a temporary living arrangement? ____ Yes ____ No
2. Is this temporary living arrangement due to loss of housing or economic hardship?
____ Yes ____ No

If you answered YES to any of the above questions, please complete the remainder of this form. If you answered NO, you may stop here.

Where is the student presently living? (Check one box)

- Children living with family and/or friends due to temporary hardship (doubled Up)
- In a shelter
- Moving from place to place
- In a motel
- In a place not designed for ordinary sleeping accommodations such as a car, park, or campsite

Name of Parent(s)/Legal Guardian(s): _____

Address: _____ Zip _____ Phone: _____

Parent/Guardian Signature: _____ Date _____

A DETROIT PUBLIC SCHOOL

RELEASE OF RECORDS

OUT OF DISTRICT REQUEST FOR STUDENT RECORDS

Student's Name: _____

Birth Date: _____ Male/Female (circle one) Grade: _____

Address: _____ Phone _____

City: _____ State _____ Zip _____

Mother's Name: _____ Phone# _____

Father's Name: _____ Phone# _____

Previous School: _____

Name	Address	Phone
_____	_____	_____

Address: _____ City _____ State _____

REQUESTING SCHOOL



Edward "Duke" Ellington School of Music and Art
8030 E. Outer Drive, Detroit, MI 48213
(313) 866 2860 Fax (313) 866 2866



I hereby authorize you to release the above information concerning the named person in accordance with the Family Rights and Privacy Act of 1974. All information received is to be confidential and not transferred to a third party without my written consent.

Parent/Legal Guardian Signature: _____

Date Record Released: _____

Date Record Received: _____

A DETROIT PUBLIC SCHOOL



APPLICATION CHECKLIST



We have provided you with this checklist to ensure that you have included the following items with your application for speedy expedition of service:

Make sure that you have attached...

- *copy of official report card/transcript*
- *2 teacher recommendations (elementary only)*
- *3 teacher recommendations (middle school only)*
- *copy of birth certificate*
- *immunization record*
- *signed application and acknowledgements*

*Completed applications may be hand delivered to our office during the recruitment period:
February 1 – 27, 2012.*

The Screening Committee will notify you if your child has met the arts and academic requirements and has been selected into our school's program by telephone or mail.

***Special Note:** *Selected applicants must be enrolled prior to the start of the new school year.*