



SUBJECT: **TITLE I CONFERENCE AND WORKSHOP ATTENDANCE TRAVEL POLICY- AN ADDENDUM TO THE TITLE I PARENTAL INVOLVEMENT POLICY.** Policy: 10.17

Supersedes: October 11, 2007
Effective: February 12, 2009 (Revised, Approved)
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Approved by: Detroit Board of Education

1.0 Title I Conference and Workshop Attendance Travel Policy-An addendum to the Title I Parental Involvement Policy.

This addendum to the Title I Parental Involvement Policy is enacted to ensure full participation of many and varied parents in Title I funded conferences and workshops for the purpose of increasing parent involvement in schools, in support of student academic achievement, as required by the No Child Left Behind Act of 2001, 20 USC 6318 et seq. This policy was jointly developed by the School District of the City of Detroit, under the authority of its Superintendent, and Title I Parents. The Board of Education of the School District of the City of Detroit adopts the Title I Conference and Workshop Attendance Policy as set forth below as an addendum to its Title I Parental Involvement Policy.

- 1.1 Parents expressing an interest in attending Title I workshops and conferences that are paid for from Title I funds should display a commitment to support parent involvement for academic achievement.
- 1.2 Parents using Title I funds and traveling not over fifty miles will be responsible for the cost of their lodging.
- 1.3 Parents who wish to attend educational workshops and conferences that are paid for from Title I funds should have documentation of participation in at least four of the following activities within one year from the date of the workshop or conference:
 - Volunteer at a Title I event
 - Volunteer with the Division of Parent Involvement during a parent involvement activity.
 - Attend a District event.
 - Attend a DPAC meeting.
 - Participation in local school workshop.
 - Volunteer in classroom with principal's permission]

- Chaperone a field trip.
- Attend at a Title I/LSCO meeting.
- Title I/LSCO officer for a full a year.
- Volunteer to collect information for seminars, meetings, or conferences (parent enrichment seminars, Lunch and Learn and M.A.L.E.S. seminars) to share with parents to better enhance student achievement and increase parental involvement.

- 1.4 Title I parents of participating children who have demonstrated a strong commitment to parental involvement and whose commitment can be verified, are eligible to attend any education conference when recommended by the principal and the Title I Committee.
- 1.5 District participants will be selected by the Director of the Division of Parent Involvement in accordance with the provisions as set forth in Section 1.1 and 1.2.
- 1.6 Anyone wishing to participate as a presenter must have prior approval by the principal of that school or the Division of Parent Involvement if seeking support to attend the conference.
- 1.7 District conference attendees who make travel and hotel accommodations prior to approval from the Division of Parental Involvement will have to bear their own expenses.
- 1.8 Double occupancy of same sex attendees may occur if the District or local school is responsible for the payment. Special consideration will be given for person with documented medical needs.
- 1.9 A persons who attends a conference or workshop that is funded through Title I must make a presentation at their local school or at a District planned workshop within (30) days after returning from the Title I Conference. Failure to adhere to this requirement will prevent said person from attending future conferences paid through Title I funds.
- 1.10 A person who received Title I funds to attend a conference or workshop and was unable, or did not attend, shall immediately notify the local school or the District and shall return the funds to their local school or the appropriate department. Persons who fail to return Title I funds will be subject to civil and or criminal prosecution.
- 1.11 A person who receives Title I funds to attend a conference or workshop and fails to pay their expenses, such as hotel or restaurant bills, is subject to civil and or criminal prosecution.

1.12

Anyone attending two conferences or workshops in a school calendar year from any school or the District will not be eligible to attend another conference for two (2) years. Unless the principal and the Title I committee has made every attempt to recruit other parents who meet the eligibility criteria and they don't desire to attend the conference / workshop, a former attendee with the recommendation from the principal in writing will be eligible to attend.

Approved by the Detroit Board of Education on October 11, 2007

PHH/lw (September 20, 2007)