

**SUBJECT:**            **SUPPORT STAFF**

**Supersedes:**        GD  
**Effective:**         January 8, 2009  
**Page:**                1 of 1  
**Approved by:**     Detroit Board of Education

**1.0    Policy**

Personnel Actions

The General Superintendent will make all personnel recommendations to the Board. The Board will take personnel actions only after receiving the General Superintendent's recommendations.

This covers such actions as the following related to individual employees: appointment, certain assignments, change in status, leaves of absence, and separation.

Procedures for the selection, appointment, assignment, promotion, and separation of personnel and for taking other personnel actions will be established, communicated in writing, and carried out by Department of Human Resources, which will coordinate such activities with the General Superintendent in order to assist schools with the functions.

**Attachments to Policy 7.39:**        None

**See also:**                None

**Legal References:**    None

**Labor Contract References:**      None