

SUBJECT: SUPPORT STAFF POSITIONS

Supersedes: GDA
Effective: January 8, 2009
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Approved by: Detroit Board of Education

1.0 Policy

The central staff will maintain job descriptions for each position classification within the district. These job descriptions will include the position title, general duties and responsibilities, qualifications for the position, and salary arrangements.

For purposes of management effectiveness, positions will also be classified in accordance with the bargaining unit that represents them, with the exception of executive-level positions and others that are not included in units because of their specialized and/or confidential nature. The latter, however, responsibilities, and employees in such positions will receive fringe benefits and other considerations granted to the unit mentioned.

All support staff personnel employed will meet such licensing or other requirements that may be established for the position by state or city governmental agencies.

Staffing

Annually, personnel needs for the coming year will be reviewed by schools, departments, offices, areas, and divisions.

The number of permanent positions for the ensuing year will be established by the Board as it adopts the budget. The number of permanent positions established for each division, office, and area may not be altered except as recommended by the General Superintendent subject to procedures established for approval by the Board of Education (see the cross reference below.)

Staffing will be consistent with arrangements established through collective bargaining.

Attachments to Policy 7.40: None

Legal References: None

Labor Contract References:

Various negotiated agreements contain items on job descriptions, duties, and establishment of new job classifications.

DAEOE, Classified Custodians

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