



Policy: 11.16

SUBJECT: SOCIAL SECURITY NUMBER CONFIDENTIALITY

Supersedes:

Effective: October 5, 2009

Page: 1 of 1

Approved by: Detroit Board of Education

1.0 Policy

It is the policy of the Detroit Board of Education to take all measures possible to ensure the confidentiality of a person's social security number as required in MCLA § 445.83

1.1 USE OF SOCIAL SECURITY NUMBER

- A. A Board member, employee, student, or other person shall not publicly display more than four (4) sequential numbers of a person's social security number. This applies to identification badges, membership card, permits, internet access, etc.

1.2 EXCEPTIONS

- A. Authorization required by court order or rule or pursuant to legal discovery or process;
- B. Administrative use during the ordinary course of business to verify an individual's identity;
- C. To Detect, prevent or deter identity theft; or
- D. Child support obligations as defined by statute.

Attachments to Policy ___: None

See also: None

Legal References: MCLA § 445.81 – 445.87

Labor Contract References: None