



Policy: 6.40

SUBJECT: **SCHOOL BUILDING ADMINISTRATION**

Supersedes: CC
Effective: September 8, 2008
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Approved by: Detroit Board of Education

1.0 Policy

Acting with the approval of the General Superintendent and with the advice of central office administrators, each principal will be the chief administrator of his or her school.

The school principal, together with any assistants, will be responsible for the assignment, supervision, and direction of staff; assignment and control of students; the overall success of the instructional program; budget preparation and implementation; overall care of the physical facility and equipment; and school-community relationships.

In all of the above areas, the principal will see that policies and regulations of the Board and directives of the General Superintendent and central office are observed. Within such policies and other requirements, including those established through negotiations, the principal may establish and enforce staff and student rules and procedures needed for the successful operation of the school.

Both instructional staff and support staff assigned to a building, either on an annual basis or for periodic or occasional work, are under the direction of the building principal.

Central office administrative and supervisory personnel will work through the appropriate building principal in the performance of their duties.

Note: Brought up to date annually, the manual "School Operations Guidelines and Procedures" offers many details on school administration.

Attachments to Policy 6.40: None

Legal References: None

Labor Contract References: A number of master agreements with staff units have clauses on school staffing and/or principal/staff relationships. See particularly OSAS, DFT, DAEOE, Classified Custodians, IUOE