



**Policy: 10.11**

**SUBJECT:                    PUBLIC'S RIGHT TO KNOW**

**Supersedes:                KBC**  
**Effective:                    September 10, 2009**  
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**Approved by:                Detroit Board of Education**

**(ALL STAFF SHOULD ACQUAINT THEMSELVES WITH BOTH BOARD POLICIES AND PROCEDURES)**

## **1.0    Policy**

The permanent records of the Detroit Board of Education are public documents which are open to public inspection in accordance with conditions prescribed by law. The Board will facilitate the sharing of these records with the public.

The Detroit Public Schools will make available all portions of the public record as defined by the Freedom of Information Act. Requests that require special compilations, summaries, or the preparation of reports will not be honored.

The schedule of fees for all official requests for information required under the Freedom of Information Act, and procedures for processing requests, will be approved by the Board.

Under the Freedom of Information Act, certain records are exempt from public disclosure. These include individual student records and individual personnel files. These exempt records include, but are not limited to, individual student records and individual personnel files.

*Note: Procedures for inspecting and obtaining copies of official Board of Education documents, and the fee schedule, are available in the Board secretary's office.*

### **Studies and Reports in Progress**

Special reports and studies prepared by staff either on its own initiative or at the request of the Board require the collation, summarizing, digesting, organizing, and interpretation of permanent records as well as other data. Such reports and studies continually are being made in order to enable staff and the Board better to formulate practices and policies for the operation of the Detroit public schools and the education of our children.

Because ultimately it is the responsibility of the Board to prevent the release of information which is erroneous, misleading, or unsound, all special reports and studies normally are released to the public only after they have been presented formally to the Board by the General Superintendent who shares the responsibility for the validity of the information.

The Board is bound by and shall fully comply with the precepts of the Michigan Freedom of Information Act, as amended.

**Attachments to Policy 10.11:** None

**Legal References:** MCLA § 15.231 *et seq.*  
MCLA § 15.261 *et seq.*

**Labor Contract References:** None