

SUBJECT: **PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS**

Supersedes: GCI, revised 4/7/91
Effective: March 12, 2009
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Approved by: Detroit Board of Education

1.0 Policy

The Board authorizes the General Superintendent and designees to assign and transfer personnel in accordance with fair employment practices, and collective bargaining agreements.

When a reassignment or transfer means a change in job classification or salary status, it will be presented by the General Superintendent to the Board for approval.

Assignment and transfer procedures will be established and carried out by the Department of Human Resources, which will coordinate its activities with the school administrators, schools, divisions.

Transfers and reassignments may be initiated by the district administration as the result of necessary reduction in staff; or may be requested by area, unit or school administrators who seek the transfer of a present employee or desire the services of an employee serving elsewhere. A transfer may be requested by any employee.

Requests for transfers and reassignments will be considered in terms of district needs, staff balance, negotiated arrangements, and the best interests of continuity of education.

Within schools, the principal, subject to negotiated arrangements, will have authority to assign and reassign instructional personnel, provided such assignments are within the teacher's area of certification. Assignment of extracurricular activities and duties will also be within the principal's authority.

Attachments to Policy 7.27: None

Legal References: MCLA § 380.483a

Labor Contract References: DFT Agreement
OSAS Agreement
(These agreements also cover summer and night school assignments)