



**Policy: 3.19**

**SUBJECT:**            **MINUTES**

**Supersedes:**        BDDG

**Effective:**            September 8, 2008

**Page:**                 1 of 1

**Approved by:**        Detroit Board of Education

**1.0 Policy**

The Board secretary will provide for the recording, printing, and publishing of the proceedings of all meetings of the Board.

The proceedings will include recommendations on which the Board took action, as well as other decisions, and a record of all votes.

The minutes will be approved by the Board.

In accordance with law, proposed minutes will be available for public inspection within eight business days after a meeting; approved minutes will be available within five business days after the meeting at which they are approved.

**Attachments to Policy 3.19:**            None

**Legal References:**

MCLA § 380.1201(5)  
MCLA § 380.1202  
MCLA § 15.261 *et seq.* (Open Meetings Act)  
MCLA § 15.231 *et seq.* (Freedom of Information Act)

**Labor Contract References:**            None