



Policy: 10.19

SUBJECT: GIFTS AND DONATIONS TO DISTRICT

Supersedes: Policy adopted 12/14/76

Effective: September 10, 2009

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Approved by: Detroit Board of Education

(ALL STAFF SHOULD ACQUAINT THEMSELVES WITH BOTH BOARD POLICIES AND PROCEDURES)

The Board appreciates the financial assistance and the many fine and useful gifts that individuals, business organizations, parent groups, and others have given schools.

The Office of the Board Secretary will be responsible for coordinating procedures pertaining to acceptance of gifts. Gifts to schools and the District will be reported to that office, and the Office of the Board Secretary will report to the Board.

In seeking gifts and discussing them with prospective donors, principals and other administrators should indicate that the school system and school appreciates gifts. However, gifts and the uses to which they will be put must be approved in advance. Approval will require that:

1. No special costs to the Board or the recipient school- as for installation, necessary accompanying materials or equipment, maintenance, or “matching” funds – except as otherwise approved in advance by the Board.
2. Gifts of materials and equipment must meet standards of safety and utility as determined by the appropriate central department.
3. Gifts of books, other printed materials, and technological materials meet the same standards as books and materials purchased by the District.
4. When monetary gifts are accepted for particular purposes, the purpose must fall within Board policy, and the money will be used in accordance with Board policy. If money is provided for a student trip, for example, all requirements of the Board and administration for student trips must be met.

All gifts of \$50 or more (monetary and otherwise) will be reported to the Board for appropriate action. Only the Board may accept the gift. Gifts of lesser amounts (money and otherwise) may be approved and accepted by the administration, provided they meet the criteria established

above. All donors will be thanked in the name of the Board of Education and the particular school or department receiving the gift.

All gifts to the District, department, or schools become the property of the school District and are subject to the same controls that govern other district-owned property. However, the acceptance of a gift for a particular school or department indicates Board approval of the use of the gift as specified by the donor.

Solicitation of Funds from Public at Large

The Board of Education disclaims any involvement with fund-raising campaigns that seek through telethons or other means solicitation of funds from the public at large to support the schools or particular school programs.

Any support of such a fund-raising campaign would require specific action on the part of the Board.

Attachments to Policy:

See also:

Legal References: MCL 380.431a: 380.1210

Labor Contract References: