



**Policy: 5.03**

**SUBJECT:**                    **FUNDING PROPOSALS AND APPLICATIONS**

**Supersedes:**                Policy 5.13 (2001)

**Effective:**                    October 1, 2009

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**Approved by:**              Detroit Board of Education

**1.0    Policy**

The District shall seek special grant funds from the federal and state government. In addition, the District will seek philanthropic contributions, grants and sponsorships from corporations, private community foundations and individuals to enhance the District's education mission. The District encourages its staff to make sources of possible funding for special purposes known.

The Department of Finance may promulgate regulations appropriate to funding proposals and applications which conform to this policy and applicable law.

**1.1    DEVELOPMENT AND APPROVAL OF PROPOSALS**

The Department of Institutional Development/designee is responsible for the development and solicitation of private funds for the District. DPS staff and volunteers are encouraged to develop funding proposals for approved projects under the direction of the Department of Institutional Development who will notify the Detroit Board of Education/designee in writing of all received gifts.

**1.2    ADMINISTRATION OF GRANTS**

The Detroit Board of Education/designee may authorize program development and administration authority to department(s), area(s) and/or school in keeping with guidelines specified by the funding source.

**Attachments to Policy 5.03:**            None

**See also:**                                 None

**Legal References:**                      None

**Labor Contract References:**         None