

SUBJECT: ENGAGEMENT OF OUTSIDE COUNSEL

Supersedes: None.
Effective: June 7, 2006
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1.0 POLICY

The School District of the City of Detroit (DPS) recognizes that in certain matters it may be in the best interest of the School District of the City of Detroit to establish a pool of qualified outside counsel to be used by the Detroit Board of Education or by the Office of General Counsel for legal representation in a particular specialized field of law or where the complexity of the matter necessitates additional attorney staffing or in the event of a conflict of interest between the Board of Education.

2.0 AUTHORITY

2.1 All legal services for DPS are provided exclusively by the Office of the General Counsel. Outside counsel may be retained only by the authority of the Board President, the majority vote of the Board of Education, the Superintendent or the General Counsel. Administrators requesting the assistance of Outside Counsel must send all requests through the Office of General Counsel.

2.2 When the Board, the Superintendent or Office of the General Counsel determines that the services of outside legal counsel are necessary, negotiation for any agreement with outside legal counsel for representation will be conducted by the Office of General Counsel. All agreements must be approved by the Superintendent and are subject to approval by the Board of Education.

3.0 ISSUANCE OF OUTSIDE COUNSEL PROCEDURES

The Office of General Counsel has developed standard operating procedures to implement this policy. All outside legal counsel will be bound to follow the operating procedures established by DPS. Any deviation from such operating procedures must be pre-approved by the Office of General Counsel.

3.0 EXCEPTIONS

Any exceptions to this policy must be documented and approved by the General Counsel.

Attachments: Outside Counsel Procedures
See Also: None.
Legal References: None.
Labor Contract References: None