

SUBJECT: BOARD OF EDUCATION CONSENT AGENDA POLICY

Supersedes:

Effective: April 13, 2006

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1.0 Purpose

The purpose of this policy is to allow the use of a consent agenda.

2.0 Policy

In order to fulfill its role, the Board of Education must remain informed on the affairs of the institution. A high volume of information must be processed or accepted, or, in some cases, approved where prescribed by an agreement, or simply through practice. The Board of Education will therefore include a consent agenda as part of the agenda of its Regular meetings. Items placed on the consent agenda will be routine in nature, where decision has already been made in the management organizational structure, and where it is deemed unnecessary to have (further) public debate. Consent items will include decisions such as, but not limited to, ministerial tasks (i.e., approval of agenda, approval of reports, and approval of minutes). Other consent items will be decisions authorizing the hiring, promotion or transfer of all non-administrative staff; provided, however, demotions, terminations and disciplinary actions shall not consent items.

Using this policy, the Chairpersons of each respective Standing Committee or the General Superintendent, in consultation with the Board President, will determine items to be included on the consent agenda. Each item will have full documentation and the basis for the recommended course of action, prepared by the Committee Chairperson, the Superintendent or designate of either and included in the agenda which will be given to members in advance of the meeting. In certain cases, supporting documentation and recommended course of action will have been produced by a standing committee of the Board. No item will be added to the consent agenda after it has been finalized and placed in the hands of the members.

At the Regular meetings, the President will call for a seconded motion to accept all items on the consent agenda. Any Board member may request removal of one or more items from the consent agenda and, in such case, full discussion of the item(s) will take place at an appropriate point in the agenda and a separate motion, if necessary, will be made. Having accepted the (amended) list of items to be included on the consent agenda, the Chair will call for a further seconded motion to approve the items en masse.

Legal References: MCLA Section 380.431a (2) (Powers of board as to bylaws and regulations)

Cross References: Detroit Board of Education Bylaws Article IV, Section 8.